



2207 3<sup>rd</sup> Street  
White Bear Lake. MN. 55110

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### SPA PARTY SERVICES FORM

Contact Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Contact Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Email Address \_\_\_\_\_

Approved Spa Party Date \_\_\_\_\_ Number of Attendants \_\_\_\_\_

Please list any special requests \_\_\_\_\_

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\*We will do our best to accommodate special requests, however they are not guaranteed.

### Entertain In Opulent Style

Combine lavish spa services and an elegant and private setting in the spa to make your next event memorable. From special gatherings, birthday parties, or bridal party spa days, we will simply take care of everything. Peace of mind also comes with knowing you are in good hands with our experienced team of technicians. Please contact our Special Event Spa Coordinator to guide you through your preferred arrangements right up to the day of your special event.

Please use this Spa Party Services Form to customize the individual spa days to your group's needs and desires. If you are making arrangements for a BRIDAL PARTY please list the TITLE of the attendant (ex. Bride, Mother of the Bride, Bridesmaid).

You will work with our Special Event Spa Coordinator to set up desired dates and times of appointments for your spa party. Once everything is just the way you like it, we will fax or email a complete itinerary to the Contact Person. Please review the itinerary with all party guests and then work with our Special Event Spa Coordinator to make any adjustments. Once you are satisfied with the itinerary, you must return a completed **Spa Acknowledgement Form** to ensure satisfaction on your special day, no changes to the itinerary are guaranteed after this form has been received.

Upon completing the Spa Acknowledgement Form, a 50% non-refundable and non-transferable deposit is due. No services are secured until after this deposit is received. Deposits must be paid two weeks prior to spa party date.

Three days prior to your spa day, our Special Event Spa Coordinator will give you a courtesy call to confirm your spa party details.

Guests who are bringing refreshments and party hors d'oeuvres should arrive at least 20 minutes early to ensure that the spa lounge is setup prior to the party and services are not interrupted.

It is our pleasure to arrange a most satisfying and enjoyable event for you and your guests. Let us take your stress away.

Spa Party Contact Name \_\_\_\_\_

<b>GUEST NAME</b> _____		<b>TITLE</b> _____	
<b>Requested Technicians</b> _____			
<b>Massage</b> ____ Red Flower ____ Therapeutic ____ Hot Stone ____ Prenatal	<b>Facial</b> ____ Radiant Glow Organic ____ Classic European ____ Purely for Men	<b>Body Treatment</b> ____ Soothing Organic Body Wrap ____ Detoxifying Thermal Mud Wrap ____ Vitalizing Body Scrub ____ Herbal Cellulite Wrap	<b>Hair Service</b> ____ Updo ____ Shampoo & Style ____ Foil or Color ____ Haircut
<b>Pedicure</b> ____ Red Flower ____ Sunbear ____ Freshen-Up ____ French Polish	<b>Manicure</b> ____ Red Flower ____ Sunbear ____ Freshen-Up ____ French Polish	<b>Waxing</b> ____ Brow ____ Lip ____ Underarm ____ Other	<b>Medical Spa</b> ____ Botox® ____ Restylane® ____ Facial Peels ____ Laser Services
____ <b>Make-up Application</b>			
*Please indicate 60 minutes or 90 minutes for Massages and Facials.			

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